

**Guidelines for attending the AGM through electronic media (e-AGM) and appointment of proxy**

**Origin Property Public Company Limited**

**1. In case the shareholders attending the e-AGM by themselves**

1.1 Please fill the registration form for attending the e-AGM through electronic media (E-Meeting) (Attachment 7). **Kindly fill your e-mail and mobile phone number clearly in order to be used for the meeting registration** and attach identification document to confirm the attendance of AGM as follows:

- **In the event that the shareholder is an ordinary person** – please attach a valid certified true copy of identification card, passport (in the case of a foreign shareholder)/other official documents issued by government authority and if there has been any change to the name or surname, evidence shall be presented therewith.
- **In the event that the shareholder is a juristic person**  
In the case that the authorized representative of the shareholders attend the meeting in person. It is required to present the following documents:
  - 1) Copy of an affidavit of the shareholder issued by the Ministry of Commerce, certified true copy by the authorized representative with a statement showing that such authorized representative who signs the Power of Attorney is authorized to act on behalf of such juristic person shareholder.
  - 2) Copy of identification card, passport (in the case of a foreign shareholder)/other official documents issued by government authority of the authorized representative, and certified true copy by such authorized representative.
- **In case the shareholders are appointing proxy to attend the e-AGM** - please attach an executed version of the power of attorney or a proxy and supporting documents as per the details in item “supporting documents for the appointment of proxy”.

Please submit the registration form for attending the e-AGM through electronic media (E-Meeting) and such identification document to the Company no later than **22 April 2022** via the following channels:

- Email : [warisa.w@origin.co.th](mailto:warisa.w@origin.co.th) or [darun.k@origin.co.th](mailto:darun.k@origin.co.th) or

- Post : Origin Property Public Company Limited (Office of Company Secretary)  
Floor 20, Bhiraj Tower at BITEC, No. 4345. Sukhumwit Road, Bangna Sub-District, Bangna District, Bangkok, 10260

1.2 When the Company receives document as per item 1.1 from you, the Company will proceed with inspecting document for confirming the meeting attendance. Once the inspected is completed, the Company will send username and password, together with Web Link for attending the e-AGM. Kindly refrain from giving your username and password provided for shareholder to other person. **In case your username and password are lost or you have not received within 27 April 2022, please immediately contact the Company.**

1.3 The Company will send details such as username and password to you and also send a manual for using the e-AGM system at the same time. Please read the manual thoroughly from the email that the Company sends to you. The system will be opened 60 minutes prior to the meeting so that the shareholder can register for attending the meeting. However, the live broadcast will begin at 14.00 hrs.

1.4 For casting the vote during the e-AGM, a shareholder may cast his or her vote in each agenda to either approve, disapprove or abstain from voting. For the shareholders who do not vote in any agenda, the system will automatically count your vote as “approve”.

1.5 If you have encounter with any technical problem in using e-AGM system before or during the meeting, please contact OJ International Company Limited, who will be the Company’s service provider for the Company’s e-AGM’s meeting. The Company will specify a contact channel to OJ International Company Limited in the email that the Company sends username and password to you.

## **2. In case the shareholders are appointing proxy to attend the e-AGM**

In case that a shareholder is unable to attend the meeting, he/she may authorize another person or the Company’s independent director, to attend and vote on his/her behalf. The name of independent directors are as follows:

- Mr.Chinapat Visuttiapat (54 Years) Independent Director/ Audit Committee/  
Chairman of Corporate Governance Committee
- Mr.Sahas Treetipbut (75 Years) Independent Director/ Chairman of Audit  
Committee/ Risk Management Committee
- Air Chief Marshal Bureerat Ratanavanich (72 Years) Independent Director/ Audit Committee/  
Chairman of Nominating and Remuneration  
Committee

The Company has provided three Proxy Forms, which are Proxy Form A, Proxy Form B and Proxy Form C in accordance with the forms specified by the Department of Business Development, the Ministry of Commerce, as appeared in Enclosure 5.

The appointment of a proxy can be conducted as follows:

1. The shareholders may choose to use either Proxy Form A or Proxy Form B. In any case, only one type of proxy form can be chosen. The Company recommends that the shareholders use Proxy Form B and specify the voting for each Agenda Item.
2. The shareholders who are foreign investors and have appointed a Custodian in Thailand to be a share depository and keeper shall use Proxy Form C.
3. The shareholder shall appoint only one proxy to attend and vote at the meeting. The shareholders may not split the shares to more than one proxies in order to split the votes.
4. If the shareholders choose to appoint the independent director of the Company to be their proxies, the Company recommends that the shareholders use Proxy Form B and specify the voting for each Agenda Item, and deliver the proxy form with its supporting documents no later than **22 April 2022** via the following channels:

- **Email :** [warisa.w@origin.co.th](mailto:warisa.w@origin.co.th) or [darun.k@origin.co.th](mailto:darun.k@origin.co.th) or
- **Post:** Origin Property Public Company Limited (Office of Company Secretary)  
Floor 20, Bhiraj Tower at BITEC, No. 4345. Sukhumwit Road, Bangna Sub- District,  
Bangna District, Bangkok, 10260

5. The proxy form must be correctly completed in full, and signed by the shareholder (grantor) and by the proxy, and affixed with THB 20 stamp duty, crossed and specifying the date such proxy is made.

**Supporting documents for the appointment of proxy**

**Individual**

In the case the shareholder has appointed a proxy, it is required to present the following documents:

1) The proxy form which has been completed in full and signed by the shareholder (grantor) and the proxy, and affixed with a stamp duty.

2) Copy of valid identification card or government officer card or driving license or passport (in the case of a foreign shareholder) of the shareholder (grantor), certified as true and correct copy by the shareholder (grantor).

3) Valid identification card or government officer card or driving license or passport (in the case of a foreigner) of the proxy.

**Thai Juristic Persons**

In the case that the shareholders appoint a proxy to attend the meeting, it is required to present the following documents:

1) The proxy form which has been completed in full and signed by the shareholder (the grantor) and the proxy, and affixed with stamp duty.

2) Copy of valid identification card or government officer card or driving license or passport (in case of foreign shareholders) of the authorized representative and the grantor which has been certified true copy by the authorized representative and grantor.

3) Valid identification card or government officer card or driving license or passport (in case of a foreign national) of the proxy.

4) Copy of an affidavit of such juristic person issued by the Ministry of Commerce, which has been certified true copy by the authorized representative with the statement showing that such

authorized representative who signs the proxy form is authorized to act on behalf of such juristic shareholder.

**Foreign Juristic Persons**

In the case the shareholders are foreign investors and have appointed a Custodian in Thailand to be a share depository and keeper, and have appointed a proxy by using Proxy Form C., the followings are required to be presented:

1) Documents required to be presented by the Custodian:

1.1) The Proxy Form C which has been correctly completed in full and signed by the authorized representative of the Custodian as the grantor and the proxy, and affixed with stamp duty.

1.2) Document confirming that the person who signs the proxy form is permitted to operate the Custodian business.

1.3) Copy of an affidavit of the custodian, certified true copy by the authorized representative of the custodian, with the statement showing that such authorized representative of the custodian, who signs the proxy form as the grantor, is empowered to act on behalf of the custodian.

1.4) Copy of valid identification card or government officer card or driving license or passport (in case of foreign shareholders) of the authorized representative of the Custodian, certified true copy by the authorized representative.

2) Documents required to be presented by a foreign juristic person

2.1) Power of Attorney from the shareholder appointing the Custodian to sign the proxy form on its behalf.

2.2) Copy of an affidavit of the shareholder which has been certified true copy by the authorized representative with the statement showing that such authorized representative who signs the Power of Attorney is authorized to act on behalf of such juristic shareholder.

2.3) Copy of valid identification card or government officer card or driving license or passport (in the case of foreign shareholders) of the authorized representative, certified true copy by the authorized representative.

The above-mentioned documents must be certified by a Notary Public for no longer than one year.

3) Documents from proxy

It is required to present a copy of a valid identification card or government officer card or driving license or passport (in case of a foreign national) of the proxy.

3. Channel for shareholder to send comment or questions related to business, industry and business operations of the Company or any relevant agenda to be considered in this e-AGM are as follows:

3.1 During the e-AGM meeting, the shareholder attending the meeting can submit comment or questions during e-AGM system.

3.2 The shareholder can submit comment or questions in advance to the Company prior to the meeting date via following channels:

- **Email :** [warisa.w@origin.co.th](mailto:warisa.w@origin.co.th) or [darun.k@origin.co.th](mailto:darun.k@origin.co.th) or
- **Post :** Origin Property Public Company Limited (Office of Company Secretary)  
Floor 20, Bhiraj Tower at BITEC, No. 4345. Sukhumwit Road, Bangna Sub-District, Bangna District, Bangkok, 10260