

Guidelines for Attending the AGM through Electronic Media (e-AGM) and Appointment of Proxy

Origin Property Public Company Limited (“Company”)

1. In case the shareholder desires to attend the e-AGM by him/herself

1.1 Please complete the registration form for attending the AGM through electronic media (e-AGM) (Enclosure 8.) by specify **your e-mail and mobile phone number clearly for registration for attending the meeting,** and attach a copy of identification document to assert the right to attend e-AGM as follows:

- **For the shareholder who is a natural person** – a certified copy of the valid identification card or passport (in the case of a foreign shareholder), or other official documents issued by a government authority, which has not expired. In case of the change of name or surname, the shareholder shall attach evidence therewith.

- **For the shareholder who is a juristic person**

In the case that the authorized representative (director) desires to attend the meeting by themselves.

- 1) Copy of an affidavit issued by the Ministry of Commerce, which is certified true copy by the authorized representative, with the statement showing that such authorized representative signing the Power of Attorney, has the authority to act on behalf of such juristic person which is a shareholder.
- 2) Copy of the valid identification card or passport (in the case of a foreign shareholder), or other official documents issued by a government authority of the authorized representative, which has not expired, certified true copy by such authorized representative.

- **In case the shareholder appoints a proxy to attend the e-AGM** – A power of attorney or proxy, which is executed completely, with supporting documents as per the details specified in “**supporting documents for the appointment of proxy**”.

Please submit the registration form for attending the AGM through electronic media (e-AGM) and such identification documents to the Company by **18 April 2024** via the following channels:

- Email : weerayut.b@origin.co.th or
- Post : Origin Property Public Company Limited (Office of Company Secretary) Floor 20, Bhiraj Tower at BITEC, No. 4345. Sukhumwit Road, Bangna Sub - District, Bangna District, Bangkok, 10260

1.2 When the Company receives the document as per **1.1** from you, the Company will proceed with verifying the document to assert the right to attend the meeting. Once the verification is

completed, the Company will send Username and Password, together with Web Link for attending the e-AGM to shareholder via email.

In this regard, shareholder shall keep Username and Password confidential and refrain from disclosing to others. **In case that Username and Password are lost, or you do not receive it by 22 April 2024, please immediately contact the Company.**

- 1.3 Please thoroughly read up the manual for the system of e-AGM, which the Company has sent to you via email. The system will allow you to register for attending the meeting for 60 minutes prior to the meeting. However, the live broadcast of meeting will begin at 14.00 hrs.
- 1.4 For voting during the e-AGM, a shareholder may vote in each agenda to either approve, disapprove, or abstain. In case that the shareholder does not vote in each agenda, the system will automatically count yours as “approve”.
- 1.5 If you encounter with any technical problem in using e-AGM system before or during the meeting, please contact **OJ International Company Limited**, who is the service provider for the e-AGM system of the Company. The Company will specify a contacting channel of **OJ International Company Limited** in the email that the Company sends Username and Password to you.

2. In case the shareholder desires to appoint a proxy to attend the e-AGM

In case that a shareholder is unable to attend the e-AGM, the shareholder may grant proxy to another person or the Company’s independent director, to attend and vote on his/her behalf. The name of independent directors are as follows:

- Mr.Sahas Treetipbut (76Years old) Independent Director/ Chairman of Audit Committee/ Chairman of Risk Management Committee/ Nominating and Remuneration Committee
- Air Chief Marshal Bureerat Ratanavanich (75 Years old) Independent Director/ Audit Committee/ Chairman of Nominating and Remuneration Committee
- Mr.Chinapat Visuttiapat (56 Years old) Independent Director/ Audit Committee/ Chairman of Governance and Sustainability Committee

The Company has provided three Proxy Forms, namely Proxy Form A, Proxy Form B and Proxy Form C in accordance with the forms specified by the Department of Business Development, the Ministry of Commerce, as per Enclosure 6.

The appointment of a proxy can be conducted as follows:

1. The general shareholder may choose to use either Proxy Form A or Proxy Form B. Only one type of proxy forms shall be chosen. The Company recommends to use Proxy Form B and specify the voting for each Agenda Item.
2. The shareholder who is foreign investors and have appointed a Custodian in Thailand as a share depository and keeper shall use Proxy Form C.
3. The shareholder shall appoint only one proxy to attend and vote at the meeting. The shareholders may not split the shares to more than one proxies in order to split the votes.
4. If the shareholder chooses to appoint the independent director of the Company to be the proxy, the Company recommends to use Proxy Form B and specify the voting for each Agenda Item, and deliver the Proxy Form with its supporting documents by **18 April 2024** via the following channels:
 - **Email:** weerayut.b@origin.co.th or
 - **Post:** Origin Property Public Company Limited (Office of Company Secretary) Floor 20, Bhiraj Tower at BITEC, No. 4345. Sukhumwit Road, Bangna Sub- District, Bangna District, Bangkok, 10260
5. The Proxy Form must be correctly and clearly completed, and signed by the shareholder (grantor) and the proxy, and affixed with THB 20 stamp duty, crossed and specifying the date such proxy is made.

Supporting documents for the appointment of proxy

Individual

In the case the shareholder, who is an individual, appoints a proxy to attend the meeting, it is required to present the following documents:

- 1) The Proxy Form which has been completed in full and signed by the shareholder (grantor) and the proxy, and affixed with a stamp duty.
- 2) Copy of valid identification card or government officer card or driving license, or passport (in the case of a foreign shareholder) of the shareholder (grantor), which is certified true copy by the shareholder (grantor).
- 3) Valid identification card or government officer card or driving license or passport (in the case of a foreigner) of the proxy.

Thai Juristic Persons

In the case that the shareholder, who is a juristic person, appoints a proxy to attend the meeting, it is required to present the following documents:

- 1) The Proxy Form which has been completed in full and signed by the shareholder (the grantor) and the proxy, and affixed with stamp duty.
- 2) Copy of valid identification card or government officer card or driving license or passport (in case of foreign shareholders) of the authorized representative and the grantor which is certified true copy by the authorized representative and grantor.
- 3) Valid identification card or government officer card or driving license or passport (in case of a foreign national) of the proxy.
- 4) Copy of an affidavit of such juristic person issued by the Ministry of Commerce, which has been certified true copy by the authorized representative, with the statement showing that such authorized representative who signs the Proxy Form is authorized to act on behalf of such juristic person as a shareholder.

Foreign Juristic Persons

In the case the shareholders are foreign investors and have appointed a Custodian in Thailand to be a share depository and keeper, and have appointed a proxy by using Proxy Form C., the followings are required to be presented:

- 1) Documents required to be presented by the Custodian:
 - 1.1) The Proxy Form C which has been correctly completed in full and signed by the authorized representative of the Custodian as the grantor and the proxy, and affixed with stamp duty.
 - 1.2) Document confirming that the person who signs the proxy form is permitted to operate the Custodian business.
 - 1.3) Copy of an affidavit of the custodian, certified true copy by the authorized representative of the custodian, with the statement showing that such authorized representative of the custodian, who signs the proxy form as the grantor, is empowered to act on behalf of the custodian.
 - 1.4) Copy of valid identification card or government officer card or driving license or passport (in case of foreign shareholders) of the authorized representative of the Custodian, certified true copy by the authorized representative.
- 2) Documents required to be presented by a foreign juristic person
 - 2.1) Power of Attorney from the shareholder appointing the Custodian to sign the proxy form on its behalf.
 - 2.2) Copy of an affidavit of the shareholder which has been certified true copy by the authorized representative with the statement showing that such authorized representative who signs the Power of Attorney is authorized to act on behalf of such juristic shareholder.

- 2.3) Copy of valid identification card or government officer card or driving license or passport (in the case of foreign shareholders) of the authorized representative, certified true copy by the authorized representative.

The above-mentioned documents must be certified by a Notary Public for no longer than one year.

- 3) Documents from proxy

It is required to present a copy of a valid identification card or government officer card or driving license or passport (in case of a foreign national) of the proxy.

3. Channel for the shareholder to send comment or questions regarding the Company and agenda to be considered in this e-AGM are as follow:

3.1 During the e-AGM meeting, the shareholder attending the meeting can submit comment or questions via e-AGM system.

3.2 The shareholder can submit comment or questions in advance to the Company prior to the meeting date via these following channels:

- **Email:** weerayut.b@origin.co.th or
- **Post:** Origin Property Public Company Limited (Office of Company Secretary) Floor 20, Bhiraj Tower at BITEC, No. 4345 Sukhumwit Road, Bangna Sub- District, Bangna District, Bangkok, 10260